

UNDER SECRETARY OF DEFENSE 1100 DEFENSE PENTAGON WASHINGTON, DC 20301-1100

MAR 1 2000

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS CHAIRMAN OF THE JOINT CHIEFS OF STAFF

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DIRECTORS OF THE DEFENSE AGENCIES

DIRECTORS OF THE DOD FIELD ACTIVITIES

PROJECT MANAGER-DEFENSE TRAVEL SYSTEM

SUBJECT: Implementation of the Travel Card Requirements Contained in the "Travel and Transportation Reform Act of 1998" (TTRA)

My recent memorandum to you on the above subject included the Department of Defense implementation guidance for the TTRA. The guidance stated that: "These policies are effective immediately and will be applied to travel payments for travel beginning after February 29, 2000."

In view of the limited time provided to implement this policy within the Department, the General Services Administration has granted the Department of Defense a 60-day extension. Consequently, the TTRA policy statement is revised to read: "These policies are effective immediately and will be applied to travel payments for travel beginning after April 30, 2000."

William J. Lynn